

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING**

August 16, 2011

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on August 16, 2011 at 5:00 p.m. at the Reesor Customer Service Center. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were General Manager James R. Jeffries, Scott Clark, Amber Summers, Shaun Youravich, Damon Talley, Mark Sneve, and Vaughn Williams. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

Rick Games, President of the Elizabethtown/Hardin County Industrial Foundation, Inc., was present and discussed the need for the District to lower its 12-inch ductile iron water distribution line in the vicinity of the site for Flex Films (USA), Inc. (See Item 3 of New Business)

SPECIAL RECOGNITION

Chairman Bell announced that the District recently won the "Best Tasting Water" Competition conducted by the Kentucky-Tennessee Chapter of the American Water Works Association (KY-TN AWWA). The District also won the Public Information Award presented by KY-TN AWWA for the instructional video produced by Scott Clark. Chairman Bell also commended General Manager Jeffries for his recent graduation from the Leadership Elizabethtown Program.

MINUTES & FINANCIAL REPORT

The Minutes of the July 19, 2011 meeting were reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of July was reviewed. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously.

REPORTS

1. Engineering Reports. Vaughn Williams presented the engineering report for water. Mark Sneve presented the engineering report for wastewater.

A. Engineering Report-Water.

- (1) **Louisville Water Company Connection.** Vaughn Williams presented a status report on the Mixing Study.
- (2) **WTP Intake Renovation Project.** Vaughn Williams reported that the contractor plans to mobilize its equipment during the week of August 15 and to commence work during the week of August 22, 2011.

B. Engineering Report – Wastewater.

- (1) **Rineyville.** No report.
- (2) **Nolin River Watershed.** No report.

2. Departmental Reports. General Manager Jeffries presented the Departmental Reports.

OLD BUSINESS

1. Spears Lane Status Report. Attorney Talley reported that the Spears Lane Extension Agreement has been favorably received by the property owners along Spears Lane. General Manager Jeffries reported that some of the property owners have already returned the executed Agreement and made the required payment.

2. Transaction Fee. Attorney Talley reported that the proposed Transaction Fee Tariff was filed with the PSC on August 12, 2011.

3. Electronic Bill Tariff. Attorney Talley and General Manager Jeffries presented the concept of giving customers the option of receiving an electronic bill (E-Bill) in lieu of a paper bill delivered by USPS. Motion was made by Commissioner Miller and seconded by Commissioner Tabb to endorse the E-Bill concept and authorize Chairman Bell to file an appropriate E-Bill Tariff with the PSC. Motion carried unanimously.

4. E-town Loop Pipe Bid Award. The Commissioners reviewed the Bid Tabulation for the 24" DI pipe for the E-Town Loop, Phase 7 Project. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to take the following actions: (a) to declare the bid of Ferguson Water Works in the amount of \$60.72 per foot (total cost of \$1,760,880.00) to be the lowest and best bid for the 24" DI pipe; (b) to award the 24" DI pipe contract to Ferguson Water Works; and (c) to authorize General Manager Jeffries to execute the necessary documents. Motion carried unanimously.

NEW BUSINESS

1. Lab Equipment Purchase. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to accept the recommendation of District Staff and to purchase the Fisher Scientific Water Jacketed Incubator at a cost of \$4,875.58. Motion carried unanimously.

2. City of Elizabethtown Joint Venture. General Manager Jeffries summarized the need for the proposed Joint Venture Project with the City of Elizabethtown (E-Town) to install an 8-inch diameter water line along a portion of North U.S. Highway 31-W. The Project will increase the flow and pressure for District customers in the area and will also provide an alternate feed. The Project will also provide a fire flow of at least 1,500 gallons per minute to this area. E-Town will purchase the pipe and other materials. The District will install the water line. Motion was made by Commissioner Effinger and seconded by Commissioner Tabb to accept the recommendation of General Manager Jeffries and to participate in the proposed Joint Venture Project. Motion carried unanimously.

3. Industrial Foundation. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize General Manager Jeffries to submit a proposal to the Elizabethtown/Hardin County Industrial Foundation, Inc. for relocating and lowering the District's 12-inch ductile iron water distribution line in the vicinity of the site for Flex Films (USA), Inc. Motion carried unanimously.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____

Morris L. Miller, Secretary

Date Approved: _____

BY: _____

Michael L. Bell, Chairman