

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING
February 15, 2011**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on February 15, 2011 at 5:00 p.m. at the Reesor Customer Service Center. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were General Manager James R. Jeffries, Scott Clark, Amber Summers, Shaun Youravich, Mark Sneve, Carlos Miller, Vaughn Williams, and Damon Talley. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

Chairman Bell welcomed the following visitors: Hardin County Magistrates Dwight Morgan, E. G. Thompson, and Lisa Williams; Matthew Hobbs; and Bob Sheehan, who is a representative of Hayes Pipe Supply.

MINUTES & FINANCIAL REPORT

The Minutes of the January 18, 2011 meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of January was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously.

REPORTS

1. Engineering Reports. Vaughn Williams and Carlos Miller presented the engineering report for water. Mark Sneve presented the engineering report for wastewater.

2. Departmental Reports. General Manager Jeffries presented the departmental reports.

OLD BUSINESS

1. LWC Connection Project. Vaughn Williams presented a status report on the Mixing Study and summarized the preliminary test results.

Next, General Manager Jeffries reviewed the list of easements (both those obtained and those not yet obtained) along the proposed route of the LWC water transmission main. District Staff summarized the responses from recent contacts with those property owners from whom easements have not yet been obtained. It appears that it may be necessary to file eminent domain proceedings in order to obtain easements across some of the properties. Attorney Talley briefly reviewed the eminent domain process. Chairman Bell also stressed the importance of continuing to negotiate in good faith with the property owners.

2. Rineyville Wastewater Project. Mark Sneve presented a project progress report. He met with District Staff and Attorney Talley on January 26, 2011 to review the preliminary design plans and to discuss easement acquisitions. He also presented an outline of the steps which must be completed in the Design Process before advertising for construction bids.

Motion was made by Commissioner Miller and seconded by Commissioner Effinger to approve the preliminary design plans for the Rineyville Wastewater Project. Motion carried unanimously.

Motion was made by Commissioner Davis and seconded by Commissioner Tabb to authorize Strand Associates, Inc. to commence final design for the Rineyville Wastewater Project. Motion carried unanimously.

3. Nolin River Watershed Project. Mark Sneve presented a project progress report.

4. Spears Lane. Attorney Talley presented an outline of a proposed method for extending water service to the Spears Lane area whereby the District and the property owners would jointly participate in the project cost. By consensus, District Staff was instructed to update the estimated project cost and present the proposed joint participation method to the property owners along Spears Lane.

5. E-Town Loop Project. The Commissioners reviewed the bid tabulation for the bids that were received for the 24" ductile iron pipe for the E-Town Loop, Phase 7 Project. The apparent low bidder is Hayes Pipe Supply in the amount of \$708,540. Motion was made by Commissioner Davis and seconded by

Commissioner Miller to take the following actions: (a) to declare the bid of Hayes Pipe Supply in the amount of \$708,540 to be the lowest and best bid; (b) to award the pipe contract to Hayes Pipe Supply; and (c) to authorize General Manager Jeffries, or his designee, to execute the necessary documents. Motion carried unanimously.

6. Telephone Communication System. The Commissioners reviewed the bid tabulation and other information provided by District Staff concerning the telephone communication system. Indatus is the apparent low bidder. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to take the following actions: (a) to reject the bid submitted by Warren Technology because it arrived after the bid opening; (b) to reject the bid of AAA Systems because it was not in a sealed envelope; (c) to declare the base bid of Indatus in the amount of \$11,029 to be the lowest and best bid; (d) to award the telephone communication system contract to Indatus; (e) to accept the Voice Unified Messaging option offered by Indatus in the amount of \$475; (f) to accept the Call Reporting option offered by Indatus in the amount of \$2,150; and (g) to authorize General Manager Jeffries, or his designee, to execute the necessary documents to facilitate the purchase and installation of the telephone communication system. The total amount for the base bid and both options is \$13,654. Motion carried unanimously.

7. WTP Chemical Bid Award. The Commissioners reviewed the bid tabulation for the WTP Chemical Bids. Motion was made by Commissioner Davis and seconded by Commissioner Effinger to take the following actions: (a) to declare the bid of Univar to be the lowest and best bid for potassium permanganate and hydrofluosilicic acid; (b) to award the potassium permanganate and hydrofluosilicic acid contract to Univar; (c) to declare the bid of Brenntag to be the lowest and best bid for chlorine; (d) to award the chlorine contract to Brenntag; and (e) to authorize District staff to execute the necessary documents with the vendors which submitted the winning bids. Motion carried unanimously.

8. Warehouse Material Bid Authorization. The District received bids from four (4) vendors for warehouse materials. District Staff recommended that all bids be rejected for the reasons stated in the February 10, 2011 Memo from Scott Clark. Motion was made by Commissioner Effinger and seconded by Commissioner Tabb to accept District Staff's recommendation and to reject all bids for warehouse materials. Motion carried unanimously.

NEW BUSINESS

1. E-Town to Radcliff Connector Pipe Bid Authorization. Motion was made by Commissioner Davis and seconded by Commissioner Miller to authorize District Staff to advertise for bids for pipe and other materials needed to relocate the District's existing waterlines along the route of the E-Town to Radcliff Connector Road. Motion carried unanimously.

2. Trailer Purchases. Motion was made by Commissioner Miller and seconded by Commissioner Davis to authorize the purchase of three (3) equipment trailers (2011 Trail King TK24LP, 12 ton) utilizing the State Master Bid Contract for a purchase price of \$16,672.22 each. These trailers will replace the District's 1996 Hudson, 1998 Leitchfield, and 1977 Haul-It trailers. Motion carried unanimously.

3. Election of Officers. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to elect, for a term ending on December 31, 2011, the persons shown below to the office shown opposite each person's name:

Chairman	-	Michael L. Bell
Secretary	-	Morris L. Miller
Treasurer	-	Morris L. Miller

Motion carried unanimously.

4. Employee Relations Committee. Amber Summers, Chairman of the Employee Relations Committee, gave a very informative presentation highlighting recent and planned Community Service activities of the District Employees.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Effinger to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____
Morris L. Miller, Secretary

Date Approved: _____

BY: _____
Michael L. Bell, Chairman