

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING**

**June 21, 2011**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on June 21, 2011 at 5:00 p.m. at the White Mills Water Treatment Plant. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were General Manager James R. Jeffries, Scott Clark, Amber Summers, Shaun Youravich, Mark Sneve, Damon Talley, and Carlos Miller. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

No visitors were present.

**MINUTES & FINANCIAL REPORT**

The Minutes of the May 17, 2011 meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Miller to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of May was reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously.

## REPORTS

**1. Engineering Reports.** Carlos Miller presented the engineering report for water. Mark Sneve presented the engineering report for wastewater.

### **A. Engineering Report - Water.**

- (1) **Louisville Water Connection.** Carlos Miller presented a status report.
- (2) **Elizabethtown Loop.** General Manager Jeffries informed the Board that EPA has not yet responded to the District's repeated requests for approval to purchase the pipe and materials for the remaining portion of the Elizabethtown Loop Project.
- (3) **WTP Intake Renovation Project.** Carlos Miller reported that the contract documents have been signed, the Notice to Proceed has been issued to the contractor, and the Pre-Construction Conference was held on June 16, 2011.

### **B. Engineering Report - Wastewater.**

- (1) **Rineyville.** Mark Sneve informed the Board that final design work for the Rineyville Project has been completed and is under review by District Staff.
- (2) **Nolin River Watershed.** Mr. Sneve presented a brief Project update.

**2. Departmental Reports.** General Manager Jeffries presented the Departmental Reports.

## OLD BUSINESS

**1. E-Town Loop Project.** Motion was made by Commissioner Miller and seconded by Commissioner Tabb to authorize District Staff to advertise for bids for the 24-inch diameter pipe and other materials for the Mud Splash Road portion of the E-Town Loop Project. Motion carried unanimously.

**2. LWC Easement Update.** Attorney Talley presented a report of his preliminary findings concerning the Mid-Valley Pipeline Easement.

**3. Spears Lane.** Attorney Talley presented an update.

**4. Transaction Fee.** Attorney Talley reported that he has not taken any action on this matter since the last Board Meeting.

**5. Generator for WTP.** Motion was made by Commissioner Effinger and seconded by Commissioner Davis to authorize the purchase of a Caterpillar 1,000 KW fixed generator system for the Water Treatment Plant facility at White Mills by utilizing the State Master Bid Contract for a price of \$203,214 and to authorize the purchase of the necessary conduit, electrical wire, and other materials, which are estimated to cost approximately \$65,000, for the installation of the generator system. The total estimated project cost is approximately \$268,000. The District has obtained a Grant in the amount of \$63,106 to pay a portion of the project cost. Motion carried unanimously.

## **NEW BUSINESS**

**1. Surplus Equipment.** Upon recommendation of District Staff, motion was made by Commissioner Tabb and seconded by Commissioner Effinger to declare the vehicles and equipment itemized on the attached Schedule dated June 9, 2011 as surplus or obsolete equipment and to authorize sale of the vehicles and equipment, except for the pipe wagon, by sealed bids. The pipe wagon will be sold as salvage for scrap. Motion carried unanimously.

**2. Vehicle Purchase.** Upon recommendation of District Staff, motion was made by Commissioner Davis and seconded by Commissioner Miller to authorize the purchase of a 2011 Ford F-150 Super Cab 4x4 truck for the sum of \$21,401.00 by utilizing the State Master Bid Contract. The new truck will replace the 2005 Dodge Dakota that was damaged by fire on May 19, 2011. Motion carried unanimously.

**3. Business Cards.** Motion was made by Commissioner Miller and seconded by Commissioner Davis to authorize the purchase of business cards for the Commissioners. Motion carried unanimously.

**4. Wage Adjustments.** Upon joint motion duly made, seconded and unanimously adopted, the Commissioners decided to take the following actions: (1) to make a COLA adjustment of \$0.32 per hour for all hourly employees; (2) to make a 4% merit matrix adjustment for hourly employees; (3) to increase the salaries of the two (2) departmental managers as recommended by General Manager Jeffries; (4) to increase the salary of General Manager Jeffries as noted in his personnel file; and (5) to make all adjustments effective with the first pay period in July. Motion carried unanimously.

## ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Miller and seconded by Commissioner Effinger to adjourn the meeting. Motion carried unanimously.

### HARDIN COUNTY WATER DISTRICT NO. 2

BY: \_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: \_\_\_\_\_

BY: \_\_\_\_\_  
**Michael L. Bell, Chairman**