

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING**

**March 15, 2011**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on March 15, 2011 at 5:00 p.m. at the Reesor Customer Service Center. Present were Commissioners Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were General Manager James R. Jeffries, Scott Clark, Shaun Youravich, Mark Sneve, Carlos Miller, Vaughn Williams, and CPA Brian Woosley. Commissioner Miller, who presided in the absence of Chairman Bell, declared that a quorum was present and called the meeting to order.

**VISITORS**

No visitors were present.

**MINUTES & FINANCIAL REPORT**

The Minutes of the February 15, 2011 meeting were reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Effinger to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of February was reviewed. Commissioner Miller discussed recent investments in the Kentucky Dupree Fund. Motion was made by Commissioner Davis and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously.

## REPORTS

**1. Engineering Reports.** Vaughn Williams and Carlos Miller presented the engineering report for water. Mark Sneve presented the engineering report for wastewater.

### **A. Engineering Report-Water.**

- (1) **Younger's Creek Area.** In response to the District's request, Kenvirons has evaluated the District's capability to provide water service to the Younger's Creek area that is currently served by the City of Bardstown. Kenvirons' preliminary findings are contained in a letter report dated March 14, 2011. The report indicates that the District can serve a portion of this area. A meeting with the City of Bardstown will be scheduled to determine further steps.
- (2) **Louisville Water Connection.** Mr. Williams briefed the Board on the progress of the LWC Blending Study and submitted a written report.
- (3) **Elizabethtown Loop.** General Manager Jeffries briefed the Board on the progress of obtaining the EPA grant money for the material portion of this project.

### **B. Engineering Report-Wastewater.**

- (1) **Rineyville.** Mr. Sneve informed the Board that design work for Rineyville was still ongoing. Quotes for archeological and geotechnical services have been obtained. Since there was only one quote for archeological services, the Board requested that staff contact other archeological firms and attempt to obtain additional quotes.
- (2) **Nolin River Watershed.** Mr. Sneve presented a drawing of proposed pump station sites and easement locations.

**2. Departmental Reports.** General Manager Jeffries presented the departmental reports. He also displayed the newest "Best Tasting Water" award won by the District. General Manager Jeffries briefed the Board on the employees' efforts to raise money for the Hardin County Veterans Tribute. The monies raised will purchase a paver in honor of Arthur Gregory.

## OLD BUSINESS

**1. Rineyville Wastewater Project.** Upon recommendation of Mark Sneve, motion was made by Commissioner Davis and seconded by Commissioner Tabb to accept the proposal from GEM Engineering, Inc. in the amount of \$5,625 to perform geotechnical services for the Rineyville Wastewater Project. Motion carried unanimously.

**2. Hobbs Easement.** Commissioner Davis inquired about the status of the easement for Mr. Hobbs. It was reported that no action had been taken to date. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to accept the original easement prepared by Mr. Hobbs' attorney. Motion carried unanimously.

**3. Spears Lane.** General Manager Jeffries briefed the Board on his discussions with the property owners about the proposed new extension policy.

**4. E2RC Pipe Bid.** Motion was made by Commissioner Davis and seconded by Commissioner Effinger to take the following actions: (a) to declare the bid of Hayes Pipe Supply in the amount of \$25.24 per foot (total cost of \$18,172.80) to be the lowest and best bid for the 16" DI pipe; (b) to award the 16" DI pipe contract to Hayes Pipe Supply; (c) to declare the bid of Consolidated Pipe & Supply in the amount of \$4.98 per foot (total cost of \$53,086.80) be the lowest and best bid for the 8" C-900 pipe; (d) to award the 8" C-900 pipe contract to Consolidated Pipe & Supply; and (e) to authorize General Manager Jeffries, or his designee, to execute the necessary documents. Motion carried unanimously.

**5. Warehouse Material Bid Award.** Motion was made by Commissioner Tabb and seconded by Commissioner Davis to take the following actions:

- a) To declare the lowest bid submitted on each bid item to be the lowest and best bid for that particular item of material;
- b) To award the bid for each particular item to the vendor submitting the lowest bid for that item; and
- c) To authorize General Manager Jeffries or other appropriate personnel to execute the necessary documents with the vendors which submitted the winning bids.

Motion carried unanimously.

## NEW BUSINESS

**1. Audit.** Brian Woosley of Stiles, Carter and Associates, PSC, the accounting firm which prepared the District's Audit, presented the Audit Report for the 2010 calendar year. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to accept the 2010 Audit Report. Motion carried unanimously.

**2. Safety Points Redemption Policy.** General Manager Jeffries presented a revised Safety Points Redemption Policy for consideration by the Board. Motion was made by Commissioner Tabb and seconded by Commissioner Effinger to adopt the Safety Points Redemption Policy as presented. Motion carried unanimously.

**3. Legal Services.** Motion was made by Commissioner Tabb and seconded by Commissioner Effinger for the Board to formally inquire of Mr. Talley regarding the increased level of legal activity required by current District projects and whether Mr. Talley felt he was able to effectively provide services to this increased level given his other obligations. Motion carried unanimously.

## ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Davis and seconded by Commissioner Effinger to adjourn the meeting. Motion carried unanimously.

### HARDIN COUNTY WATER DISTRICT NO. 2

BY: \_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: \_\_\_\_\_

BY: \_\_\_\_\_  
**Michael L. Bell, Chairman**