

**MINUTES OF THE  
HARDIN COUNTY WATER DISTRICT NO. 2  
BOARD OF COMMISSIONERS' MEETING**

**November 15, 2011**

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on November 15, 2011 at 5:00 p.m. at the Reesor Customer Service Center. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were General Manager James R. Jeffries, Scott Clark, Amber Summers, Shaun Youravich, Carlos Miller, Vaughn Williams and Mark Sneve. Chairman Bell declared that a quorum was present and called the meeting to order.

**VISITORS**

Jerry Hignite and Tom Majors representing Curneal & Hignite were present.

**MINUTES & FINANCIAL REPORT**

The Minutes of the October 18, 2011 meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of October was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously.

**REPORTS**

**1. Engineering Reports.** Carlos Miller and Vaughn Williams presented the engineering report for water. Mark Sneve presented the engineering report for wastewater.

**A. Engineering Report-Water.**

- (1) **Louisville Water Company Connection.** Vaughn Williams presented the Mixing Study Preliminary Report and answered questions from Board members. No action was taken.

- (2) **Hydraulic Study.** Carlos Miller discussed his preliminary hydraulic analysis study regarding the pump station placement for the LWC Connection. He needs additional information from LWC before the study can be completed.

**B. Engineering Report – Wastewater.**

- (1) **Rineyville.** Mark Sneve reported that the archeological report is finished and still under review by Strand.
- (2) **Nolin River Watershed.** No report.
- (3) **Perimeter Program.** Mark Sneve reported that he and General Manager Jeffries met with the City of Elizabethtown and the Health Department to commence the Elizabethtown Wastewater Perimeter Program.

**2. Departmental Reports.** General Manager Jeffries presented the Departmental Reports.

**OLD BUSINESS**

**1. Spears Lane Status Report.** Shaun Youravich updated the Board on the Spears Lane Project.

**NEW BUSINESS**

**1. 2012 Proposed Budget.** General Manager Jeffries presented the proposed 2012 Operating and Capital Budgets and answered questions from the Board. Motion was made by Commissioner Davis and seconded by Commissioner Tabb to adopt the proposed 2012 Operating Budget and the proposed 2012 Capital Budget. Motion carried unanimously.

**2. Health Insurance Bids.** The Commissioners reviewed the Health Insurance Bids. Motion was made by Commissioner Davis and seconded by Commissioner Miller to take the following actions: (a) to declare the bid of Humana submitted by Curneal & Hignite, Inc. to be the lowest and best bid; (b) to award the Health Insurance coverage to Humana as submitted by Curneal & Hignite, Inc.; and (c) to authorize the General Manager to execute any and all documents necessary to secure the Health Insurance coverage with Humana, effective January 1, 2012. Motion carried unanimously.

**3. Property and Casualty Insurance.** Curneal & Hignite, Inc. submitted the only bid for General Liability, Automobile, Property, Casualty, Directors & Officers Liability, Workers' Compensation, and miscellaneous insurance coverages. The total 2012 annual premium will be \$85,310.81, which is approximately 7.8% less than the 2011 premium. Motion was made by Commissioner Davis and seconded by Commissioner Miller to accept the bid submitted by Curneal & Hignite, Inc. Motion carried unanimously. The new policy will be effective January 1, 2012 and will expire on December 31, 2012.

**4. Warehouse Material Bid Authorization.** Upon recommendation of Scott Clark, motion was made by Commissioner Davis and seconded by Commissioner Effinger to authorize the District Staff to advertise for bids for materials to be used by the District in 2012. Motion carried unanimously.

**5. Flex Spending Account.** General Manager Jeffries presented a recommendation to the Board to increase the employees' voluntary enrollment in the Flex Spending Account to a maximum of \$2,000. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to accept the recommendation and increase the maximum contribution to \$2,000. Motion carried unanimously.

**6. Executive Session.** Motion was made by Commissioner Miller and seconded by Commissioner Davis to go into Executive Session to discuss personnel matters involving one or more specific employees. Motion carried unanimously.

**\*\*\* EXECUTIVE SESSION DISCUSSION \*\*\***

Motion was made by Commissioner Tabb and seconded by Commissioner Davis to return to open session. Motion carried unanimously. Chairman Bell announced that it would not be necessary to take any action at this time concerning the matters discussed during the Executive Session.

**The Commissioners extend gratitude to the District employees for their dedication and wish a Happy Thanksgiving to the employees and their families.**

**ADJOURNMENT**

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

**HARDIN COUNTY WATER DISTRICT NO. 2**

BY: \_\_\_\_\_  
**Morris L. Miller, Secretary**

Date Approved: \_\_\_\_\_

BY: \_\_\_\_\_  
**Michael L. Bell, Chairman**