

**MINUTES OF THE
HARDIN COUNTY WATER DISTRICT NO. 2
BOARD OF COMMISSIONERS' MEETING**

October 18, 2011

The Board of Commissioners of Hardin County Water District No. 2 held its regular monthly meeting on October 18, 2011 at 5:00 p.m. at the Reesor Customer Service Center. Present were Commissioners Mike Bell, Tim Davis, John Effinger, Morris L. Miller, and Cordell Tabb. Also present were General Manager James R. Jeffries, Scott Clark, Amber Summers, Shaun Youravich, Damon Talley, and Mark Sneve. Chairman Bell declared that a quorum was present and called the meeting to order.

VISITORS

No visitors were present.

MINUTES & FINANCIAL REPORT

The Minutes of the September 20, 2011 meeting were reviewed. Motion was made by Commissioner Tabb and seconded by Commissioner Davis to approve the Minutes as prepared. Motion carried unanimously.

The Financial Report for the month of September was reviewed. Motion was made by Commissioner Davis and seconded by Commissioner Effinger to accept the Financial Report as presented and to authorize payment of the bills that are due and payable at this time. Motion carried unanimously.

REPORTS

1. Engineering Reports. General Manager Jeffries presented the engineering report for water. Mark Sneve presented the engineering report for wastewater.

A. Engineering Report-Water.

- (1) **Louisville Water Company Connection.** General Manager Jeffries presented a status report on the Mixing Study. A full year of testing has now been completed. The preliminary findings of the Mixing Study should be in draft form by mid-November.
- (2) **WTP Intake Renovation Project.** Shaun Youravich reported that almost all of the materials have been delivered and are on site. The contractor still plans to substantially complete the Project by early December, 2011, weather permitting.

B. Engineering Report – Wastewater.

- (1) **Rineyville.** No report.
- (2) **Nolin River Watershed.** No report.

2. Departmental Reports. General Manager Jeffries presented the Departmental Reports.

OLD BUSINESS

1. Spears Lane Status Report. Shaun Youravich reported that the construction plans for the Spears Lane Project have been submitted to the DOW. Construction should commence once DOW approval has been obtained.

2. E-Town Wastewater Perimeter Program. General Manager Jeffries and Commissioner Miller reported that they were unable to restructure the scope of the Perimeter Study without affecting the integrity of the Study. They both recommended that the District proceed with the Study as originally proposed by Strand Associates, Inc. (Strand). The District's cost for the Study will not exceed \$24,845 (\$40,000 less \$15,155 to be paid by the City of Elizabethtown). Motion was made by Commissioner Miller and seconded by Commissioner Davis to take the following actions: (a) to engage the services of Strand to conduct the Perimeter Study at a cost not to exceed \$40,000; (b) to accept the City of Elizabethtown's offer to contribute the sum of \$15,155 toward the cost of the Study; and (c) to authorize Chairman Bell to execute Task Order No. 11-02 with Strand. Motion carried unanimously.

NEW BUSINESS

1. United Way Presentation. General Manager Jeffries requested permission for United Way representatives to meet with interested District employees during business hours to explain the process whereby employees may elect to participate in United Way’s Payroll Deduction Program. Motion was made by Commissioner Tabb and seconded by Commissioner Miller to grant the request and to inform the District employees that their participation is voluntary. Motion carried unanimously.

2. Springfield Tank. Upon recommendation of General Manager Jeffries, motion was made by Commissioner Davis and seconded by Commissioner Effinger to proceed with the design of the proposed Springfield Tank. Motion carried unanimously.

3. Leak Adjustment Policy. By consensus, the Commissioners instructed General Manager Jeffries to review the District’s existing Leak Adjustment Policy and to submit recommended changes to the Board.

4. Airview Utilities. Attorney Talley presented the request of Airview Utilities for the District to provide billing and collection services for Airview Sewer customers. By consensus, the Commissioners rejected the request.

ADJOURNMENT

There being no further business to come before the meeting, motion was made by Commissioner Effinger and seconded by Commissioner Miller to adjourn the meeting. Motion carried unanimously.

HARDIN COUNTY WATER DISTRICT NO. 2

BY: _____
Morris L. Miller, Secretary

Date Approved: _____

BY: _____
Michael L. Bell, Chairman